



POSITION/TITLE: Playwork and Outreach Internship

SUPERVISOR: Visitor Experience Director

HOURS: 5-10 hours per week/ flexible schedule (some weekday availability required, occasional evening and weekends.) 5 month commitment

ABOUT WONDERTREK CHILDREN'S MUSEUM:

WonderTrek Children's Museum is a 501(c)3 non-profit organization located in Baxter, Minnesota, operating across Region 5 counties of Crow Wing, Cass, Todd, Wadena & Morrison counties. WonderTrek is led by a dedicated Board of Directors, a passionate staff, and an experienced Museum Project Director.

WonderTrek is on a mission to bring back everyday play. In a world where free play and exploration are diminishing in the lives of children, WonderTrek inspires learning through hands-on adventures. WonderTrek's creative spaces let kids imagine, experiment, and grow essential life skills like problem-solving, empathy, decision-making, and teamwork – all while having fun. Designed for children 12 and under, their families, caregivers, and educators, it's a place where children lead, parents recharge, and families reconnect.

WonderTrek's Outdoor Adventure is set to open during the second half of 2026, spanning 9 acres and featuring interactive exhibits and immersive environments designed for children to explore, play, and let their wonder lead the way.

WonderTrek on Wheels brings the joy of learning through play and exploration to children and families across North Central Minnesota! From community parks to school classrooms, corporate events to summer festivals, we deliver hands-on fun and unforgettable adventures.

POSITION OVERVIEW

The Playwork & Outreach Intern supports WonderTrek programming by assisting Playworkers during school visits, community events, and outdoor outreach across North Central Minnesota.



At WonderTrek, playwork includes indoor and outdoor settings. School visits, library pop-ups, lake programming, festivals, and seasonal nature-based experiences are all considered part of our playwork model.

This is a hands-on learning position designed for students and emerging professionals interested in learning through play, education, outdoor recreation, environmental studies, natural resources, DNR pathways, nonprofit work, community development, and/or child development.

This intern works alongside trained Playworkers to support the delivery of interactive, inquiry-based programming while gaining professional experience in community engagement and nonprofit operations.

Responsibilities and Expectations:

- Assist Playworkers during school visits and community events
- Engage children, parents, educators, and other community members in a friendly and professional manner, fostering a positive and inclusive atmosphere.
- Assist with intentional set up of materials and prompts that invite play and exploration, while learning to answer questions about WonderTrek and its programmatic approach.
- Support supervision of play and positive child interactions
- Ensure the completion of event setup and takedown, as well as completion of playworker reflection reports.
- Help maintain cleanliness and organization of materials.
- Effectively communicate with hosts and program staff to ensure smooth events.
- Assist with capturing photos or short form video during programming as requested.
- Support basic social media posting or content organization.
- Help organize outreach materials and inventory.
- Assist with light administrative tasks as needed.

Interns assist but do not independently lead programming or drive the WonderTruck unless specifically trained and approved.

Minimum Qualifications:

- Enthusiasm for local outdoor recreation activities.



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- Excellent written and verbal communication skills
- Creative and strategic thinker for social media and marketing content.
- Flexibility to work a varied schedule, including weekends, evenings, and holidays.
- Physical stamina and the ability to stand, walk, and bend for extended periods.
- Ability to lift and move up to 25lbs.
- Must possess a valid driver's license and be willing to travel within a 120-mile radius of Brainerd, MN.
- Must pass a background check.
- Ability to work independently and as part of a team.
- Comfort and enthusiasm working with children and families in dynamic environments.

Preferred Qualifications:

- Enrolled in or recently graduated from a related program such as: Education, Child Development, Outdoor Education, Environmental Studies, Natural Resources, Non-Profit or Communications.
- Proficiency in: social media platforms (Instagram, Facebook, YouTube, TikTok).
- Curious about how children learn through play and interested in environmental education and community engagement
- Basic graphic design (Canva) and video editing skills for social media content.
- Comfortable representing WonderTrek in public settings and able to be flexible and adaptable

Other Details:

- Work Locations:
 - Playworker Event Locations
 - The Franklin Arts Center, Suite 118
 - WonderTrek Children's Museum site
- Schedule: Flexible, based on event dates, times

Compensation and Benefits:

- Paid Internship (rate dependant on experience) Starting at 16\$ an hour



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- Additional hours may be available during peak programming season
- Benefits: Safe & Sick Leave is accrued at 1 hour per 30 hours worked.

If you're ready to inspire and be inspired, to make learning an adventure, and to join a team where your contributions truly make a difference, WonderTrek is waiting for you.

To Apply:

Send your resume, cover letter, and references to aimee@wondertrekmuseum.org.

Let's make every day at WonderTrek an extraordinary adventure!